September 30, 2024

VIA EMAIL ONLY

Jen Winkelman Commissioner Alaska Department of Corrections 550 West 7th Ave., Suite 1800 Anchorage, AK 99501

Justin Barkley Chief Legal Officer NaphCare 2090 Columbiana Rd. Ste 4000 Birmingham, AL 35216

Re: Notification of Data Breach, 45 C.F.R. § 160.102

Dear Commissioner Winkelman and Mr. Barkley,

We write to notify you of a serious and ongoing health records privacy violation taking place on at least one NaphCare / TechCare website operated on behalf of the Alaska Department of Corrections (DOC) that is publicly accessible.¹ The website unlawfully divulges the personal health information (PHI) of at least 70 people currently or formerly incarcerated by DOC, in violation of the federal Health Insurance Portability and Accountability Act (HIPAA). The site must be taken down or made private immediately.

HIPAA requires covered entities (including correctional healthcare providers) who transmit health information in electronic form, and business associates that support these providers, to take certain measures to protect patient PHI.² These protective measures include: ensure the confidentiality, integrity, and availability of all electronic protected health information; protect against any reasonably anticipated threats or hazards to the security or integrity of PHI; and protect against any reasonably anticipated uses or

¹ https://www.techcareehr.com/?post<u>https://www.techcareehr.com/?post_type=alaska</u>. TechCare is the electronic health records system created by NaphCare. See <u>https://www.techcareehr.com/.</u> A PDF of this website, printed on September 20, 2024 is attached to this letter with the names and ID numbers of incarcerated people redacted.

 $^{^{2}}$ See 45 C.F.R. § 160.102 (2013); 45 C.F.R. § 160.103 (2024); see also 45 C.F.R. § 164.512(k)(5)(ii) (2024) (outlining that a "covered entity that is a correctional institution" is subject to the same requirements regarding disclosure of protected health information).

disclosures of such information that are not permitted or required under the Act.³ NaphCare and DOC have failed to abide by these mandates.

The website at issue provides instructions for Alaska DOC employees on how to use the TechCare Electronic Health Records system for patients. Screenshots visible on the website that accompany these instructions identify at least 70 people incarcerated by DOC, at multiple facilities, including their PHI. These screenshots and instructions are available to the public — as evidenced by our organization's ability to access them. While a few patient entries are dummy test entries, many are people whose DOC identification numbers are listed and we were able to confirm that some of them currently are, or were, incarcerated in DOC custody. That unprotected PHI is for actual people in DOC custody.

The posted PHI includes diagnoses; prescription medications and their dosages; and whether and when a patient began substance use treatment, among other information.

DOC and NaphCare must take this website down immediately. It appears these instructions have been available on the Internet since at least November 2023, if not longer.⁴ This is an appalling violation of the privacy rights of people in the custody of DOC.

Because of the gravity of this breach of confidential PHI, we are simultaneously filing a complaint with the Secretary of U.S. Department of Health and Human Services.⁵ The Secretary may then conduct an investigation and may impose substantial fines.⁶

Pursuant to HIPAA, within 60 days of learning about this breach of unsecured PHI, you must also notify each and every patient whose information has been disclosed or was threatened as a result of the breach.⁷ If there are other websites that divulge patient PHI, and/or this breach affects more than 500 residents of Alaska, federal law requires you to also notify prominent media outlets in Alaska.⁸

The ACLU has discovered a similar NaphCare confidentiality breach in at least one other state DOC system (Arizona Department of Corrections, Rehabilitation and Reentry),

³ 45 C.F.R. § 164.306(a) (2013).

⁴ The dates on the PHI indicate the latest date the screenshots were created was November 2023. *See* [TechCare website screenshot 13 - indicating individual had been in treatment for 74 days following August 2023 start date].

⁵ 45 C.F.R. § 160.306 (2013).

⁶ 45 C.F.R. § 160.404(b)(2) (2013).

^{7 45} C.F.R. § 164.404 (2013).

⁸ 45 C.F.R. § 164.406 (2013). See, e.g., <u>https://www.cdcr.ca.gov/news/2022/08/22/cdcr-announces-potential-data-breach-impacting-incarcerated-population-external-stakeholders/</u> (California Department of Corrections and Rehabilitation, *Potential Data Breach Impacting Population, Stakeholders*, Aug. 22, 2022).

and the ACLU has notified relevant NaphCare and corrections department counsel separately about that breach. We strongly urge NaphCare to ensure that similar breaches have not occurred in other jurisdictions in which the company provides correctional health care services or electronic health records systems.

We look forward to written confirmation within one week that you have taken down this website or made it private, as well as setting forth any other remedial steps DOC and NaphCare will take to remedy this serious violation of federal law and the privacy rights of those identified on the website. You may reach me at rbotstein@acluak.org.

Sincerely,

pur Both

Ruth Botstein Legal Director, ACLU of Alaska

Corene Kendrick Deputy Director, ACLU National Prison Project

Enclosure: Alaska TechCare Manual, printed 9/20/2024 (redacted)

cc: Office of Civil Rights, U.S. Department of Health and Human Services

TechCare Manual - Alaska Customizations

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Comprehensive Detox Screen

Added "Other" checkbox.

Please choose the screening option of the substance of	r substances the patient states use of:
Alcohol Screening Opiate Screening Other (e.g. meth, cocaine, hallucinogens)	Benzodiazepine Screening

Changed the wording to Fewer and greater.

ALCOHOL WITHDRAWAI	L SCREENING	
1. How many days a we	ek do you drink?	
O Fewer than 5	📃 🔿 5 or more	

Removed the statement below the checkboxes.

TechCare[®] will make a recommendation based on above information.



Created an additional column for Alprazolam (Xanax) mg/day.

	Clonazepam(Klonopin) mg/day	Alprazolam(Xanax) mg/day	Lorazepam(Ativan) mg/day	Diazepam(Valium) mg/day
•	- <=2	 <=2	_ <=4	<=40
	3-4	3-4	5-9	40-80
	5-6	5-6	10-12	80-120
	>=7	>=7	>=12	>=120

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Dashboards

Cosigning Queue

MISA Queue

Medical Supplies Queue

MH Clinician Queue

SUD Dashboard

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Cosigning Queue

otes	Records											
The B	eginning Of Time	\sim					Cosigner:	Al		~		
Type:	AI	 Status: 	Open	~		In Custody	Completed By:	Al		~	Refn	esh
	Patient ID	Patient Name	Name	Туре	Stamp	Completed By	Cosigner 1		Cosign Date 1	Cosigner 2	(Cosigi ^
× 1			PROVIDER NOTE	PROVIDER NOTE	4/18/2022 10:18	Jenn Frederick IT	8					
	8		SEIZURE-ERO	SEIZURE-ERO	4/12/2022 3:23	Chris Allen I.T.						
	9774211560741	TEST, NEW	HEADACHE	HEADACHE	4/12/2022 4:17	TechCare Suppo.						
	5		SEIZURE-ERO	SEIZURE-ERO	4/13/2022 1:57	Chris Allen I.T.						
			URINARY COMP	URINARY COMP	4/14/2022 1:45	Ernest Rouse Sof	S.					
	B anana and a second s		SEIZURE-ERO	SEIZURE-ERO	4/13/2022 1:40	Chris Allen I.T.						
			DENTAL PAIN O	DENTAL PAIN O	4/15/2022 1:44	Jenn Frederick IT	2					

There are two available tabs: Notes & Records.

Patients appear in the Notes or Records tab when a user with a role that requires a cosigner completes a form that requires signoff.

Each tab can be filtered by:

- 1. Timeframe
- 2. Note type
- 3. Status
- 4. Completed by
- 5. Cosigner
- 6. In Custody
- 7. Refresh

Role Requiring Cosign:

1. LPN: Documentation Requiring Cosign All Nursing Protocols

Role Authorized to Cosign: RN

2. Student-Nurse: Documentation Requiring Cosign: All Records/Notes

Role Authorized to Cosign: RN

3. Student-MHC: Documentation Requiring CosignAll Records/Notes

Role Authorized to Cosign: MHC III

4. SUD Counselor: Documentation Requiring Cosign:

Role Authorized to Cosign: SUD Supervisor

5. Student-Provider: Documentation Requiring Cosign:

Role Authorized to Cosign: Provider

Items requiring more than one sign-off:

- Form-Involuntary med hearing committee findings need 2 co-signers (3 total including original author)
- Treatment team notes need 2 co-signers (3 total including original author)

Cos	signing Queue							~		×
The Pa	ast Week v					Cosigner:	All	5		
Type:	All 2	Status:	Open	3	6 In Custody	Completed By:	All	4	Refre	esh

Notes Tab

Te Cos	igning Queue								<u></u>		×
Notes	Records										
The P	ast Week	~					Cosigner:	All	~		
Type:	All	 ✓ Status: 	Open	~		In Custody	Completed By:	All	~	Refre	sh
	Patient ID	Patient Name	Name	Туре	Stamp	Completed By	Cosigner	Cosign Date			
	6500455756ade	Test, Old	SOAP NOTE	ADMINISTRATIVE	4/18/2022 10:41	Katrina Nalaan E					
	6500455756ade	Test, Old	QUICK NOTE	NURSING	4/18/2022 10:43	Kamma moraon E.	25 J				
	6500455756ade	Test, Old	SOAP NOTE	CHRONIC CARE	4/18/2022 11:26	Kathing Nelson E.					

Possible Statuses are: Open and Close

The user can select a patient and right click, where they will have the option to **view** the Note, Chart, Vital Signs, Flags, Allergies, Drugs or Progress Notes and Sign-off.



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MISA Queue

From the Main Dashboard Dropdown access the **MISA Queue**.

Dashboard	Booking Process	Forms						
Doctor	Doctor's Queue							
Nurse's	Nurse's Queue							
Pharma	Pharmacy Queue							
UM Qu	UM Queue							
Cosigni	ng Queue							
MISA Q	ueue							
Medica	Medical Supplies Queue							
MH Clir	MH Clinician Queue							
SUD Da	SUD Dashboard							

RFI Tab

Scanned documents with a type of **RFI – Medical Records** would feed into this tab.

Queue will have a **Refresh** button.

And **Status** filter (Open = not signed off | Closed = signed off).

	IISA Queue										×
Th	e Beginning Of Tir	me 🗸						Status: All	~	Refre	sh
	Patient ID	Booking Number	Patient Name	Housing Location	Custody Status	Date Form Completed	ROI Request Date				
)		-	-				-				
										Print	t

Once filters are selected Scanned documents with a type of RFI will display.

- Status filter:
 - All: Displays all records for the selected period
 - Open: Displays all records that have not been signed-off

° Closed: Displays all records that have been signed-off

Contextual Menu (Right click).

- Contains the contextual menu options listed
 - Request ROI will send the request to the ROI Needed tab in the Nurses Queue.
 - Request ROI highlights the Patient
 - This queue will also have a Refreshand Status Filter.

2 M	IISA Queue							- 0	×
RFI (4									
Th	e Beginning Of Tin	ne 🗸						Status: All V	
	Patient ID	Booking	Patient Name	Housing	Custody	1	Date Form	ROI Request	
	1 allent 1D	Number	r atteric ivanie	Location	Status	e	Print	Date	
*				GCCC-C	ACTIVE	1	Export	4/12/2022 2:04	
				CORDOVA CTR	ACTIVE				
				CORDOVA CTR	ACTIVE		Request ROI	4/12/2022 1:52	
				LEMON CREEK	ACTIVE		View	4/12/2022 1:08	
	ale		Me	- 1			View Chart		
						0	Sign Off		

Right-click menu will have an option to **Request ROI**; this will send the item to the **ROI Needed** tab in the Nurse's Queue.

M Re	view Alerts Drug	Reconcliation D	liagnostics Review	Immunizations Due	Nursing Protocol Review	RFI (0) Refusals	ROI Needed (7)	Physical Needed	Annual Needed	4
The	Beginning Of Time	~					Status	3 All	~	Refresh
	Patient ID	Record ID	Booking Number	Patient Name	Housing Location	Custody Status	Date Form Completed	ROI Request Date		
		0759008629b2b.		CAMARIA DAME	n Janaa)	MOTINE .	4/12/2022 2:04	4/12/2022 2:04		
		6931791929501.		-			4/12/2022 1:08	4/14/2022 11:55		
		4732277163420.	30	the second second			4/12/2022 1:04	4/12/2022 1:52		
		2278674675382.		and the second second			4/13/2022 8:27	4/14/2022 12:00		

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Medical Supplies Queue

"Medical Supplies" Queue displays on the main screen "Dashboard Menu" Will be very similar to the UM Queue.

Booking Process	Forms
s Queue	
Queue	
icy Queue	
eue	
ng Queue	
ueue	
l Supplies Queue	
	Booking Process s Queue Queue acy Queue eue ing Queue ueue I Supplies Queue

Patients are added to this queue whenever a "Medical Supply Request" form is completed.

- 1. Select the Status or All and the pertinent patients will display.
- 2. **Statuses are Requested**, Need more info., Approved, Ordered, Shipped to the Facility and Delivered to the patient.

tatus	Supplies Requested Need More In Approved Ordered Shipped To F. Delivered To	formation acility Patient	Date Ran Patient Se	ge: earch:	The Last	Mo	nth v	
	Acoms #	Patient	Name	Reque	est Date	-	Status	
	6500455756ade	Test, Old		4/14/2	2022 10	8	Print Export View	
							Remove From Queue	Requested Need More Information Approved Ordered Shipped to Facility
								Delivered to Patient

- 1. Print and Export-Standard
- 2. View– Displays Form
- 3. **Update** Updates Status to selected entry.
- 4. **Remove from queue** In order to remove a patient a Quick Note will be required. If cancels and Quick note is not completed the patient will not be removed from the queue.
- 5. **Delivered to Patient** triggers the following actions:
 - Opens the "Health and Rehabilitation Servicers Charge Voucher" for completion.
 - Sets the corresponding flag(s) for the items requested in the "Medical Supply Request" Form (ex. Crutches, Cone, Walker, etc.)

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MH Clinician Queue

All patients that have an active order for a medication with the "Psych" checkbox selected display in this queue. **Note**: Patients who are housed in an ACCW-M or HMCC-S-W location will not appear in this queue.

You can access the **MH Clinician Queue** via the **Dashboard** menu from the **Main Screen** of *TechCare*[®].



Select the option and the MH Clinician Queue appears.

tient																	
ACOMS #	Patert Nane	Housing Location	Last MH Onician Sck Call Completed	Last MH Ohnstan Sick Call Congleted By	Next MH Sick Call Due	Last Psychiatric Sick Cal Completed	Last Psychianc Sick Cal Completed By	Next Psychiatric Slock Call Due	Involutary Med ⁷	Active or Future Dated Psychotropic Meets te / Lore Peneval Date)	Active Mental Health Rage	MHURage	Assigned Chrician	Active Mental Health Diagnoses	Subscute	Subacute Admission Completed	Level
		GOOSE CREEK	-	1				4	No		Look down, Refs.	Lock town, Refe	9		No		-12
								-	No		Gravely disabled.		MHP, Jenn RN		No	U	
2726533304612	Patient. Test	ACCE			MHC visit, 09/22	_		_	No						No	8	
		LCCC++15							740	-		-	Doctor, Jenn MD		No	U	
		ACCE-A 27-8							No	_	-	-	_		No.	0	_
-		WILDWOOD PR.				_		Payofisenci vise.	740						760		
		SPRING CREEK						_	No	_					No		
-		D-CHG OUT OF							Nes			_			No		
2		FCC-A-128		_					No						No		
		DICHGOUT OF					1	Paychiatric visit,	No				_		No		
-	_	HILAND MTN C				-		Paychianc visit.	. No	_					No		_
1		D/CHG OUT OF							No						No		
153256	Tumpseel, Mch								No	hydrOxrane Pa	Homicidal, Neuro		Doctor, Jenn MD	Bipola I Deorder.	No	8	A
1		HILAND NTN C							No						No		
7865	Test, Robin	2 1 S							No				-		nap		
		YNCC-E-67-8							No					Disorganized acts	No		
	a treatment of the	ANCHORISE E							No				_		Me		_
167530	Anderson, test								No	Esctalipren Oxa	Neurocognitive I			Adjustment Disol	No		
		D/CHG OUT OF			_	-	_	_	No						No		
		WILDWOOD CC-							No						No		_
		ACCW-E45-8							No						No		
		YNCC-W-01-1T							No						No		
-		D/CHGOUT OF							No						No		
		ANDHORNGE P.							TRO .					Bipola disorder	nau.		
30320866:52345	TEST, FOUR						1	_	No	_					No		
		ACHO OUT OF							Nin						No		
		ANCHORAGE P.					-		No	_					No		
		ANCHORAGE P							No	-					No		
		PALMER MED C				-	_		No	_	-		_		No		_
Test 1256	Patient, Alaska				MHC visit, 07/22				No					Opiciel dependen.	No		
12568337	Patent, RI				MHC vist. 01/20	-		-	Neo		-				No.		
	16								No						No		
		GCCC-H-29-T							140						749		2
		SPRING CREEK							No						No		
		D-CHS OUT OF							Ne					Nonhel departe	No		
		DICHGOUT OF							No						No		
		KENAL PRETRIA							No					Alcohol Americke	No	1	

Case Load tab

You can manually add a patient to the **MH Clinician Queue**by clicking the **Add Patient** button. You can type in part of the patient's name, then click **Find**o pull up the patient. Click the **Admit** button to add the patient to the **MH Clinician Queue**

Admit Patient				<u> 1999</u>		×
Turnip	Find					
Patient: Turnipseed, Michelle Anne	#: 853256 (853	256) Lang:	Additional Info.	-		
DOB: 6/21/1965 (Age=58)	Sex: Female	Race:		PI	CTURE	
Housing:	Proj. Rel:	CODE STATUS	NO	NOT A	VAILAE	BLE
Legal Status:	Booking Date: 8/21/2023 12:	5:58 PM				
			T	Admit	C.m	cal
			L	Contra		icei

You can also refresh the contents of the page by clicking the **Refresh**outton. You can print a list of patients in the MH Clinician Queue by clicking the **Print** button at the bottom of the

screen.

al (N2) Ferentry	Nets Réusals																	
latient		D-																Ref
ACOMS #	Patert Name	Housing Location	Last MH Chricten Sick Call Completed	Last MH Clinician Sick Call Completed By	Next MH Sick Call Due	Last Psychiatric Sick Cal Completed	Last Psychiatric Sick Cal Completed By	Next Psychatric Suik Cell Due	involutary Med?	Active or Future Dated Psychotropic Medis ix/* Last Reneval Date)	Active Merital Health Flags	MHURage	Assigned Onician	Active Merital Health Diagrows	Subscute	Subsoute Admission Completed	Level	
		GODSE CREEK							1461		Look drvn. Refs.	Lock even. Refs.				- 1 - 2 - 5		
125454	ball, test								No		Graveh disabled				No			
2726533304612	Patient, Test	ACC-E			MHC visi, 05/22				No	-	1 1 1 1 1 1 1 1 1 1 1 1				No			
		LCCC-#+#15							No						No			
		ACCE A 278							No						No			
		WILDWOOD PR						Payohiane visit.	No						No			
8		SPRING CREEK							No						No			
		DICHGOUT OF							No						No			
		FCC-A/128							No						No			
		D/CHG OUT OF						Paychanc visit.	No				1		No			
		HILAND NTN C						Paychiatric visit	No						No			
		DICHGOUT OF							No						No			
63256	Turqueed, Muh.								Ne	hydrOxYane Pa.	Hamistid, Neuro.		Durden, Jeres MD	Byole I Deursle.	No	2	A	
		HLAND NTN C.							No						No			
988	Test Robn								No						No			
		YKCC-E-67-8							No					Disorganized schi	No			
		ANCHORAGE E							No						No			

Other fields displayed on the Case Load tab include:

ACOMS # – This field displays the patient's Alaska Corrections Offender Management System ID.

Patient Name - This field displays the name of the patient in Last name, First name format.

Housing Location – This field displays the patient's current housing location.

Last MH Clinician Sick Call Completed- This field displays the last type of mental health appointment for the patient and the date of the appointment. **Note**Type of appointment begins with MHC.

Last MH Clinician Sick Call Completed By- This field displays the user who completed the last mental health appointment.

Next MH Sick Call Due– This field displays the type and date of the next scheduled mental health appointment for the patient.

Last Psychiatric Sick Call Completed– This field displays the last type of psychiatric appointment for the patient and the date and time of the appointment. **Note**Type of appointment begins with Psychiatric.

Last Psychiatric Sick Call Completed By- This field displays the user who completed the last psychiatric appointment.

Next Psychiatric Sick Call Due – Displays the next type of the next psychiatric appointment for the patient and the date and time of the appointment. **Note**Type of appointment begins with Psychiatric.

Involuntary Med? – Displays "**Yes**" if the patient has an active or future medication order where the "Involuntary Medication" check box is selected, or "**No**" if it is not an involuntary medication.

Active or Future Dated Psychotropic Meds (w/ Last Renewal Date) – Displays the name(s) and last renewal date(s) of all of the active or future medications that are listed in the Psychiatric All drug category.

Active Mental Health Flags – Displays the checkboxes selected for the patient from the "Flags" section of the Mental Health Evaluation. Includes all flags in the "Mental Health", "Alerts" and "Legal" categories.

MHU Flags – If the patient has a mental health flag on their chart, the system displays it here. Mental Health flags include Refocus, Lock Down, and Time Out.

Assigned Clinician – Use this dropdown menu to select the appropriate mental health clinician for the patient.

Active Mental Health Diagnoses – Displays the patient's active mental health diagnoses.

Subacute – Indicates whether or not the patient is housed in a Subacute Wing/Mod. If the patient is housed in one of the following locations, the system displays **Yes** in this field:

HMCC – Hope GCCC – Charlie SCCC – Echo ACC-W – Lima PCC-Mod 1

Subacute Admission Completed – A check mark indicates the Sub-Acute Unit Admission/Discharge form has been completed for the patient.

Level – Use this dropdown menu to select the level of mental health monitoring/care that the patient needs.

Case Load Menu options

When you right-click on a patient in the queue, a list of options displays:



Print – Select this option if you want to print a list of patients in the MH Clinician Queue. You can filter your list and print.

Export – Select this option to export the list of patients in the queue to an Excel file. You can filter your list and export.

Subacute Admission – Select this option to open a new Sub-Acute Unit Admission/Discharge form. Complete the form to admit the patient or discharge the patient from the Sub-Acute Wing/Mod.

View – Select this option to open an existing Sub-Acute Admission/Discharge form for the patient.

View Chart – Select this option if you want to open the selected patient's chart on the *TechCare*[®] Main Dashboard.

View Vital Signs – Select this option to view the last vital signs taken of the patient. You can also add, graph, and print vitals from this screen.

View Flags – Select this option to view all the flags for the patient from their chart.

View Allergies – Select this option to view the allergy history of the patient.

View Drugs – Select this option to view the Medication Administration Record of the patient.

View Progress Notes – Select this option to view all progress notes for the patient.

Remove from Queue – Select this option to remove the patient from the **Case Load** tab. Enter a note in the **Note** window and click the **Add Note** button to add your note and remove the patient from the queue.

Re-entry tab

From the Re-entry tab, you can view a list of patients that are participating in treatment programs to help them address and manage their mental illness and substance use disorders. These programs assist patients in their transition back into the community by providing treatment and support.

Patient									
ACOMS #	Patient Name	Facility	Housing Location	Release/Projected Release	Active Mental Health Diagnoses	hvoluntary Med?	Active or Future Dated Psychotropic Meds	Active Mental Health Rags	Assigned Release Program
			D/CHG OUT OF			No			IDP+
			D/CHG OUT OF			No			APIC
			HILAND MTN C			No			IDP+
			HILAND MTN C			No			APIC
			D/CHG OUT OF			No			IDP+
			D/CHG OUT OF			No			APIC
			HILAND MTN C			No		-	IDP+
			HILAND MTN C			No			APIC
			HILAND MTN C			No			IDP+
			HILAND MTN C			No			APIC
			HILAND MTN C			No			APIC
			HILAND MTN C			No			IDP+
			HILAND MTN C			No			APIC
			HILAND MTN C			No			IDP+
			D/CHG OUT OF			No			IDP+
			D/CHG OUT OF			No		Advance directive	IDP+
		1	D/CHG OUT OF			No			APIC
			D/CHG OUT OF			No			IDP+
			D/CHG OUT OF			No			APIC
			D/CHG OUT OF			No			IDP+
		Í l	D/CHG OUT OF			No			APIC
123789456	Patient, A					No		Suicide Watch	IDP+
123789456	Patient, A					No		Suicide Watch	APIC
			D/CHG OUT OF			No			IDP+
			D/CHG OUT OF			No			APIC
0570615509883	INVOLUNTARY					No		Involuntary medic	APIC
		E .	HILAND MTN C	1		No			APIC
867530	Anderson, test			6/21/2022 5:00	Adjustment Disor	Yes	Escitalopram Oxa	CIWA, History of	N/A
3356074010-670	hailay tast					No		Care manageme	N/A

You can manually add a patient to the **Re-entry** tab by clicking th**Add Patient** button. You can type in part of the patient's name, then click **Find**o pull up the patient. Click the **Admit** button to add the patient to the **Re-entry** tab.

The second second second

🔀 Admit Patient				1975		×
Turnip	Find					
Patient: Turnipseed, Michelle Anne DOB: 6/21/1965 (Age=58) Housing:	#: 853256 (853256) Sex: Female Proj. Rel:	Lang: Race: CODE STATUS: NO	Additional Info.	PI NOT A	CTURE	BLE
Legal Status:	Booking Date: 8/21/2023 12:35:58 PM					
			I	Admit	Can	cel

You can also refresh the contents of the page by clicking the **Refresh**utton.

ACOMS #	Patient Name	Facility	Housing Location	Release/Projected Release	Active Mental Health Diagnoses	Involuntary Med?	Active or Future Dated Psychotropic Meds	Active Mental Health Rags	Assigned Release Program
			D/CHG OUT OF			No			IDP+
			D/CHG OUT OF			No			APIC
			HILAND MTN C			No			IDP+
			HILAND MTN C			No			APIC
			D/CHG OUT OF			No			IDP+
			D/CHG OUT OF			No			APIC
			HILAND MTN C			No			IDP+
			HILAND MTN C			No			APIC
			HILAND MTN C			No			IDP+
		1	HILAND MTN C			No			APIC
			HILAND MTN C			No			APIC
			HILAND MTN C			No			IDP+
			HILAND MTN C			No			APIC
			HILAND MTN C			No			IDP+
			D/CHG OUT OF			No			IDP+
			D/CHG OUT OF			No		Advance directive	IDP+
			D/CHG OUT OF			No			APIC
			D/CHG OUT OF			No			IDP+
	12		D/CHG OUT OF			No		-	APIC
			D/CHG OUT OF			No			IDP+
			D/CHG OUT OF			No			APIC
123789456	Patient, A	1				No		Suicide Watch	IDP+
123789456	Patient, A					No		Suicide Watch	APIC
0.213638 0.065			D/CHG OUT OF			No			IDP+
	12		D/CHG OUT OF			No			APIC
0570615509883	INVOLUNTARY					No		Involuntary medic	APIC
and the second second second			HILAND MTN C			No			APIC
867530	Anderson, test			6/21/2022 5.00	Adjustment Disor	Yes	Escitalopram Oxa	CIWA, History of	N/A
3256974916-79	hailey test	2				No		Case manageme	N/A

Other fields displayed on the Re-entry tab include:

ACOMS # – Displays the patient's Alaska Corrections Offender Management System ID.

Patient Name – Displays the name of the patient in Last name, First name format.

Facility – Displays the abbreviation of the current facility where the patient is located.

Housing Location – Displays the patient's current housing location.

Release/Projected Release – Displays the patient's release date or projected release date from the facility.

Active Mental Health Diagnoses – Displays the patient's active mental health diagnoses.

Involuntary Med? – Displays "**Yes**" if the patient has an active or future medication order where the "Involuntary Medication" check box is selected, or "**No**" if it is not an involuntary medication.

Active or Future Dated Psychotropic Meds – Displays the name(s) and last renewal date(s) of all of the active or future medications that are listed in the Psychiatric All drug category.

Active Mental Health Flags – Displays the checkboxes selected for the patient from the "Flags" section of the Mental Health Evaluation. Includes all flags in the "Mental Health", "Alerts" and "Legal" categories.

Assigned Release Program – Use this dropdown list to select the release program to which the patient is assigned. Options include:

- N/A not applicable
- APIC Assess, Plan, Identify, Coordinate program which assists the patient with mental illness transition back from prison life into the community.
- IDP+ Institutional Discharge Project Plus intervention program that aims to help the patient with mental illness transition back from prison life into the community.

Re-entry Menu options

When you right click the mouse anywhere on this screen, a list of options displays:

e	Print
Ŧ	Export
	Remove From Queue

Print – Select this option if you want to print a list of patients in the MH Clinician Queue. You can filter your list and print.

Export – Select this option to export the list of patients in the queue to an Excel file. You can filter your list and export.

Remove from Queue– Select this option to remove the patient from the **Re-entry** tab. Enter a note in the **Note**window and click the**Add Note** button to add your note and remove the patient from the queue.

Alerts tab

The **Alerts** tab displays a list of all patients with alerts sent to the MH Clinician Queue. You can narrow your search by selecting an option from the **Typ** field (defaults to **All**), changing the **Status** field, or specifying a timeframe. Once you narrow your selection, click th**Refresh** button at the top right of the screen to refresh the contents of the page.

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Patert E	9amp	Tpe	Reference Tipe	Patert Name	Rokerg Rother	History Calabian	Prester	Sandar	Resport	Sdavit	Itessape	Las 18-date Unit 10	Lat Opdata Date Tena	Enal Set	Readly Recover
	5-28-250-258 PM	34D - 40xm	e Detre			9000 é 30 T	46/A	Janaha Manua IT	Mit Cinear Game	Comprehensive Debas Somen - CIWA	Palant added to DNIA to Accelul from Europerine and Delias Screen	Garaha Mantas A	5/25/2022 2:00/M		1000
	3/17/2020 120 FM	\$10 - Benzo	Detur			YNCCH62 T	N/A	Janoba Marcue (T	MH Classen Guave	Conprehensive Detox Sintem - Benzia	Patient added to CNRA for Benzos hon Comprehensive Detros Screen.	Janiha Nartus II	3/10/2023 1/20PM		
	3/17/2020 120 PM	31D - Opale	Detor			Y800+621	N/A	Jariaha Marcus IT	MH Cincian Gueue	Comprehensive Detox Screen - COWS	Fatient added to COWS from Comprehensive Detro Screen	Janaha Marcus II	\$<10,2523.1.28PM		
	\$/17/2025 128 PM	SID - Roshi	i Detor			VRCCed21	85.9	Janoha Marcus IT	MH Clinician Guinue	Comprehensive Detox Screen - CNVA	Patient added to CNRA for Alcohol from Comprehensive Detros Screen.	Janaha Marcus If	3/15/2023 1.28/94	0	
	8 2-22-2020 11:25 AM	\$10	Detroi .	Palert, New	1,4570305		8.9	Mathew Paint (T	MH Chican Queue	Conprehensive Detox Screen - Other Substances	 Patient reported Other substances on Comprehensive Delca Screen. 	Mattee Paret F	3/25/2025 10/21 AM		1
	\$-21/2022 11:36 AM	SID-Oplate	Detox	1		O/CHEOUT OF SYSTEM Mut. Call. Bed	2034	Jann Frederick 17	MH Christen Guerue	Comprehensive Detox Soleen - COWS	Patient added to COWS from Comprehensive Detry Screen	Jare Redetck /7	8-21-2022 11 3I AM		
	8-12/2022 158 AM	SID-Benzo	Detro			D-CHS OUT OF SYSTEM More Call Bed	10.14	Janin Fradarick (7	Mit Clisiden Gueve	Conpetiensive Detox Screen - Benave	Patient added to CNIXATe Benaue hon Comprehensive Cetux Spreen	Jerv Fredetck (1	8/10/2022 9:58 AM		
	8/13/2022 158 AM	SID - Nonhe	r Detro	1		D/CHLOUT OF SYSTEM Mer. Cell Bec	N/A	Jane Rabinsk IT	MH Clinician Queue	Comprehensive Detox Sareen - CWV	Patient added to CNEA.fir Alcohol from Comprehensive Detrox Scenery.	Jarly Frederick (1	6-10-2022 9-58-AM		
	8/12/2022 647 AM	SKD	Detim			D/CHLOUT OF \$1STEM	No:14	Jann Frederick 17	MH Canidan Gueue	Comprehensive Detox Someri - Other Substances	Fallerst reputed Other edistances in Comprehensive Detox Sceen:	Jerv Fredetck (1	8-10-2022 8-47 AM		
	8-12/2022 847 AM	STD - Benut	Debus	1		D-CHE OUT OF SYSTEM	N/A	Jane Stabarck //	Mrt Christeri Gueue	Conpolhanese Datos Solem - Bancos	Patient added to CRULA for Benzils from Comprehensive Delive Screen.	Jery Peidelok (1	\$-10/2022 \$-47 AM		
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	\$/11/2022 10:44 PM	SID Nonhi	Delte -			D/CHLOUT OF STSTEM-	N/A	Kendal Jobson Software Implementation Specialist	MH Circles Queue	Comprehensive Delice Screen - CIVIA	Patient added to C707A for Alcuhol from Comprehenative Detux Screen.	Hendal Galaxin Siltiviare Inplementation Specialist	5/1/2022 10:41 PM		
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_	5/10/2022 144 FM	SID - Roohe	i Auto			D/CHEOUT OF SYSTEM-Muc. Cell Bec	10%	Kendal Sibson Software Implementation Specialist	Mrt Cincian Gueve	Comprehensive Detox Screen	Patient added to CRIAR for Acushol Insi-Comprehensive Detrox Somen.	Kental Odson Siftware Instementation Soscialist	5/16/2022 3:44/96		
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Once you have narrowed your search and selected the patient, click the **View** button to view the alert for the patient. You can respond to the alert and send it to another queue for review by selecting a recipient (Doctors, Nurses, Pharmacy, MH Clinician) from the **Queu®** and entering a response in the **Message** field.

Rent Alert					-		×
	View Refer	rence				Send as	Email
	Sender	TechCare Support	t				
	Recipient	O User	~	Queue	Nurses Qu	ieue	~
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N							
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	Туре						~
	Patient: AG	GATHLUK, ALEX A	c.				
Respond					Send	Can	cel

When you click the **Send** button, the patient is removed from the **Alerts** queue and appears in the recipient's queue on their **Alerts** tab for review.

From the Alerts tab, you can also print the list of alerts by clicking therint button.

iler1	Samp	Tor	Reference	Fairt Nana	Buking	Hearing Galaxien	Prode	Sandar	Respon	Submit		Resay	Las Godale Use (D	Last Opdatie	End .	Really
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	8-12-2022 158 AM	\$10 - Roshik	Delay	1		DICHLOUT OF SYSTEM Med. Call Ber	N/A	Jann Faderick (T	Mr Christen Que	rue Competitione (Mox Somer - CWX	Patient added to CTATA for Acuthal from Comprehenance Delaw Streem.	Jarly Frederick (1	8/10/2022 9:58 AM	0	
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	\$11/2022 10 44 PM	S1D Rosha	Delta			D/CHG OUT OF SYSTEM-	N/A	Rendal Moon Schere Ingenetatory Specials	Mrt Clescen Gue	sue Comprehenere D	Har Somen - CIVIA	Patient added to CRIMA for Acohol Inter Comprehensive Debux Spreen.	Kenial Glosin Sifeare Inglementation Specialist	5/11/2022 10 H PM		1
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The Alerts tab also displays the following fields:

Patient ID – This field displays the patient's Alaska Corrections Offender Management System ID.

Stamp – This field displays the date and time stamp of the last alert added for the patient.

Type – This field displays the type of alert added for the patient.

Reference Type – This field displays the screen where the alert was added. For example, if you enter an alert from the Drug Order screen, the Reference Type displays "**Drug Order**".

Patient Name – This field displays the name of the patient in Last name, First name format.

Booking Number – This field displays the patient's Alaska Corrections Offender Management System ID.

Housing Location – This field displays the patient's current housing location.

Provider – This field displays the name of the provider to whom the alert is assigned.

Sender – This field displays the name of the person who sent the alert.

Recipient – This field displays the recipient/queue to which the alert was sent.

Subject – This field displays the subject of the alert.

Message – This field displays the message that was entered for the alert.

Last Update User ID – This field displays the name of the person who last updated the alert.

Last Update Date Time – This field displays the date and time the alert was last updated.

Read by Recipient – This field displays a check mark if the alert has been read by the recipient.

Alerts Menu options

When you right click the mouse anywhere on this screen, a list of options displays:



Print – Select this option if you want to print a list of patients with alerts in the MH Clinician Queue. You can filter your list and print.

Export – Select this option to export the list of patients with alerts in the queue to an Excel file. You can filter your list and export.

View – Select this option to open an existing Sub-Acute Admission/Discharge form for the patient.

View Chart –Select this option if you want to open the selected patient's chart on the *TechCare*[®] Main Dashboard.

View Vital Signs – Select this option to view the last vital signs taken of the patient. You can also add, graph, and print vitals from this screen.

View Flags – Select this option to view all the flags for the patient from their chart.

View Allergies – Select this option to view the allergy history of the patient.

View Drugs – Select this option to view the Medication Administration Record of the patient.

View Progress Notes – Select this option to view all progress notes for the patient.

Sign Off – Select this option if you want to sign off on an alert and remove the patient from the **Alerts** tab.

Refusals Tab

The **Refusals** tab displays a list of all patients who have refused 3 consecutive medications, or 5 non-consecutive medications within a thirty-day period. You can narrow your search by selecting a particular timeframe (defaults to **The Past Week**), or changing the **Status** field. The system defaults to displaying patients who are **In Custody**. You can click the **Refresh** button at the top right of the screen to refresh the contents of the page. You can also select a patient and click the **View** button at the bottom of the screen to view the refusal for the patient. In addition, you can sign off on the refusal by selecting the patient, then clicking the **Sign Off Selected** button. You must enter a comment in the **Approve** box and click okay. The system removes the patient from the **Refusals** tab.

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1	The Par	t Week	v								Status Open	v 🗹 in Custody				Refresh
Γ		nt Name	Housing	Booking Number	Custody Status	Ordered Date	Drug	9.at	Stop	Complete Sig			Placed By	Provider	Reason	
	-	seed, Michel	le	853256	ACTIVE	8/21/2023 1:15 PM	tra20Done HCI Oral	8/21/2023 12:00 PM	9/19/2023 6:59 PM	Take 50 mg by mouth once in p.m. for 30 day(a).	Dispense 30 tablet.	D Refills) Psych Involuntary Medication Profile Onl	Ashley Jett IT	Doctor, Jenn	3 Consecutive	Refusals
	6	seed, Mchei	le	853256	ACTIVE	8/21/2023 12:49 PM	hydrOXYzine Pamoate Oral	8/21/2023 12:00 PM	3/17/2024 6:59 PM	Take 50 mg by mouth once in p.m. for 30 dayla).	Dispense 30 capsul	e. 6 Refilia) Paych Profile Only	Ashiey Jett IT	Doctor, Jenn	3 Consecutive	Refusals
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1	View					Sign Off Selected	1									

This tab also displays the following fields:

Patient ID – This field displays the patient's Alaska Corrections Offender Management System ID.

Patient Name – This field displays the name of the patient in Last name, First name format.

Housing Location – This field displays the patient's current housing location.

Booking Number – This field displays the patient's Alaska Corrections Offender Management System ID.

Custody Status – This field displays **ACTIVE** if the patient is currently in custody, and **INACTIVE** if they have been released.

Ordered Date – This field displays the date and time the medication was ordered for the patient.

Drug – This field displays the name of the drug that was ordered for the patient.

Start – This field displays the date and time the patient should begin the medication.

Stop – This field displays the date and time the patient should stop taking the medication.

Complete Sig – This field displays strength of the medication ordered, the Sig time, number of days, route, and number of refills.

Placed By – This field displays the name of the professional who placed the medication order.

Provider – This field displays the name of the ordering physician.

Reason – This field displays the reason why the patient is on the refusals tab. Values include Involuntary medication Refused, 3 Consecutive Refusals or 5 Refusals for Month.

Refusals Menu options

When you right click the mouse anywhere on this screen, a list of options displays:



Print – Select this option if you want to print a list of patients with medication refusals. You can filter your list and print.

Export – Select this option to export the list of patients with medication refusals to an Excel file. You can filter your list and export.

View – Select this option to open the drug order for the patient. You can enter new sig times for this drug.

View Chart –Select this option if you want to open the selected patient's chart on the *TechCare*[®] Main Dashboard.

View Vital Signs – Select this option to view the last vital signs of the patient. You can also add, graph, and print vitals from this screen.

View Flags – Select this option to view all the flags for the patient from their chart.

View Allergies – Select this option to view the allergy history of the patient.

View Drugs – Select this option to open the **Medication Administration Record** of the patient.

View Drug Administration History – Select this option to view the Drug Administration History for the selected medication. The default is the last 30 days of administration activity. You can enter more or less days and click Refresh to see more or less history.

View Progress Notes – Select this option to view all progress notes for the patient.

Medication Non-Compliance – Select this option to open the Medication Non-Compliance form. Use this form to counsel the patient on the number of does they have missed, why they need the medication, and any action that will be taken. You must have the patient sign the form, or have a witness sign with you, should the patient refuse to sign.

Sign Off – Select this option if you want to sign off on the refusal. You must enter a comment in the **Approve** box and click okay. The system removes the patient from the **Refusals** tab. If you need to view the note/comment entered for the medication refusal, change the status to **Closed** and use the scrollbar to view the information in the **Comment** field.

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SUD Dashboard

All patients that have a SUD Assessment Referral Form completed in *TechCa*^{Pe}display in this dashboard. In addition, any patient that has a document that has been scanned into their patient chart with a type of SUD Referral is also added to this dashboard.

You can access the **SUD Dashboard**via the **Dashboard** menu from the **Main Screen**of *TechCare*[®].



Select the option and the system displays the SUD Dashboard.

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You can use the **Patient Search** field to filter and search for a specific patient. You can type in part of the patient's name, then click **Refresh** to pull up the patient.

You can also manually add a patient to the **SUD Dashboard** by clicking the **Admit** button. In the **Admit Patient** window, you can type in part of the patient's name, then click **Find** to pull up the patient. Click the **Admit** button to add the patient to the **SUD Dashboard**.

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DOB: 6/21/1965 (Age=58)	Sex: Female	Race:		PIC	TURE	
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			7	Admit	Can	cel

You can also use the **Status** field to filter patients by status. Options include:

- All this default value displays all patients on the dashboard.
- Active Select this option to display all active patients on the dashboard.
- Awaiting Informed Consent Select this option to view all patients who do not have a completed Informed Consent form.
- Awaiting Screening Select this option to view all patients who are awaiting Screening.
- Assessed Awaiting Referral Select this option to view all patients who have been assessed but are waiting on a referral.
- **Discharged** Select this option to filter the dashboard and show patients who have been discharged from the queue.

You can use the **Level of Care** field to filter patients by the treatment to which they were referred. Options include:

- Not Assessed Select this option to view patients on the dashboard that have not been assessed.
- Not Referred Select this option to view patients who have not been referred for treatment.
- **2.1 IOPSAT** Select this option to view all patients who have been referred to the Institutional Intensive Outpatient Substance Use Treatment program.
- **2.1 COD IOPSAT** Select this option to view all patients who have been referred to the Co-Occurring Disorders Intensive Outpatient Services Treatment program.

- 3.5 RSAT Select this option to view all patients who have been referred to Residential Substance Use Disorder Treatment program.
- .5 Psychoeducational Select this option to view patients who have been referred to the Psychoeducational Substance Use Treatment program.
- 1.0 OP Select this option to view all patients who have been referred to Outpatient Treatment.

You also have the option to filter patients by Treatment Status. Options include:

- Active Select this option to display a list of patients who have a treatment status of active.
- Inactive Select this option to display a list of patients who have a treatment status of inactive.
- **Suspended/Other** Select this option to display a list of patients who have a treatment status of suspended or other.
- Waitlist Select this option to display a list of patients who have a treatment status of waitlist.
- None Select this option to display a list of patients who have a no treatment status assigned.

Other fields displayed on the dashboard include:

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ACOMS Number	Fairt Natio	Related	Informed Consert	Sceening	Screening Score	Assessment	Rasesament Score	Referred To Teatment	Researt Not Referred	Wating For Treatment	Individual Progress Nate Due In	Treatment Plan Due In	Treatment Status	Trainert Due H	Date Entered Tealment	Tine In Treatment	MA ¹ Program	Discharge Planning Due In	Decharged
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ACOMS Number – This field displays the patient's Alaska Corrections Offender Management System ID.

Patient Name - This field displays the name of the patient.

Referral – This field displays a checkmark if the SUD Assessment Referral has been completed or scanned in for the patient. Click here to view the form.

Informed Consent – This field displays a checkmark when you complete a SUD Program Contract form for the patient. **Screening** – This field displays a checkmark when you complete the ASAM Continuum for the patient.

Screening Score – This field displays the patient's screening score calculated from the ASAM Continuum interface. Until the interface is up and running, you can manually enter a screening score to move forward with treatment planning for the patient.

Assessment – This field displays a checkmark when you complete the ASAM Continuum assessment for the patient.

Assessment Score – This field displays the patient's screening assessment score calculated from the ASAM Continuum interface. Until the interface is up and running, you can manually enter an assessment score to move forward with treatment planning for the patient.

Referred To Treatment – Use this drop-down to select the treatment program/option to which you want to refer the patient based on their assessment scores.

- Not Assessed This field defaults to this value; patient has not yet been assessed for treatment.
- Not Referred Select this option if the patient has not been referred for treatment. If you select this option, enter a reason in the **Reason Not Referred**
- **2.1 IOPSAT** Select this option if the patient has been referred to the Institutional Intensive Outpatient Substance Use Treatment program.
- **2.1 COD IOPSAT** Select this option to view all patients who have been referred to the Co-Occurring Disorders Intensive Outpatient Services Treatment program.
- **3.5 RSAT** Select this option if the patient has been referred to Residential Substance Use Disorder Treatment program.
- .5 Psychoeducational Select this option if the patient has been referred to the Psychoeducational Substance Use Treatment program.
- **1.0 OP** Select this option if the patient has been referred to Outpatient Treatment.

Reason Not Referred – This field only opens if you select **Not Referred** from the **Referred To Treatment** field.

Waiting for Treatment – When you select a treatment option (2.1 IOPSAT, 2.1 COD IOPSAT, 3.5 RSAT, .5 Psychoeducational, or 1.0 OP) from the **Referred to Treatment** field and click **Refresh**, the system starts a timer counting up until you change the value in the **Treatment Status** field to **Active**. The format is in days, hours (i.e. 2 days 7 hours).

Individual Progress Note Due In – Depending on the value in the Referred to Treatment and when the Treatment Status field is set to Active, when you click Refresh, the waiting for treatment timer clears and the system enters days and hours in this field and the Treatment Plan Due In field.

Treatment Plan Due In – Depending on the value in the **Referred to Treatment** and when the **Treatment Status** field is set to **Active**, when you click **Refresh**, the waiting for treatment timer clears and the system enters days and hours in this field. The default value for all treatment options is **1 day** to enter the treatment plan for the patient.

Treatment Status – The default value in this field is **None.** When you change the value in the **Referred to Treatment** field, the system changes this field to **Waitlist**, and starts the **Waiting for Treatment** timer.

- Active When you change this field to Active and click Refresh, the waiting for treatment timer clears and the system begins a timer in the Individual Progress Note Due In and Treatment Plan Due In
 - 1 IOPSAT individual progress note is due in 30 days
 - 1 COD IOPSAT individual progress note is due in 30 days
 - 5 RSAT individual progress note is due in 21 days
 - .5 Psychoeducational no individual progress note needed
 - 0 OP individual progress note is due in 30 days
- Inactive When you select Inactive or None and click **Refresh**, the system displays a message warning you that changing the treatment status will clear the treatment timer. If you click **OK** and then click **Refresh**, the timers are cleared, indicating there is no treatment status selected for the patient.
- **Suspend/Other** Select this option and click **Refresh** if you want to suspend the patient from treatment. The system removes all of the timers associated with treatment for the patient. You can select **Active** again to resume the timer for treatment for the patient.
- Waitlist When you select a treatment option in the **Referred To Treatment** field and click **Refresh**, the system changes this field to **Waitlist**.

Treatment Due In – Depending on the value in the **Referred to Treatment** and when the **Treatment Status** field is set to **Active**, when you click **Refresh**, the waiting for treatment timer clears and the system enters days and hours in this field. These values are the same is indicated in the **Individual Progress Note Due In** field.

Date Entered Treatment – When you change the **Treatment Status** field to **Active** and click **Refresh**, this field displays the date that you changed the status. Even if you change the status to Suspend/Other and change it back to Active, the system displays the date that you first changed the status to **Active**.

Time in Treatment – This field displays the number of days and hours the patient has been active in treatment.

MAT Program – This field displays a checkmark if the patient is actively enrolled in the MAT program from the **Admissions Management Queue**.

Discharge Planning Due In – Depending on the value in the **Referred to Treatment** and when the **Treatment Status** field is set to **Active**, when you click **Refresh**, the waiting for treatment timer clears and the system enters days and hours in this field.

- 2.1 IOPSAT discharge planning is due in 98 days
- 2.1 COD IOPSAT discharge planning is due in 133 days
- 3.5 RSAT discharge planning is due in 150 days
- .5 Psychoeducational no discharge planning needed
- 1.0 OP individual progress note is due in 63 days

Discharged – When you right-click and select the **Discharge Patient** option, the patient is removed from the SUD dashboard and the system displays a checkmark in this field. To undo the discharge, right-click and select the **Reverse Patient Discharge** from the menu.

SUD Menu options

When you right-click the mouse anywhere on this screen, a list of options displays:

A.	Print	9 day(s) 22 hours	08/31/2023	0 day(s) 1 hours		62 day(s) 22 hours
Ŧ	Export	39 day(s) -19 h	03/15/2023	169 day(s) 19 ho		-71 day(s) -19 ho
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	Access ASAM Continuum					
	Register Patient in Continuum	39 day(s) -1 ho	03/15/2023	169 day(s) 1 hours		
	Complete	Informed	Consent - SUD	TREATMENT SERVICES CO	NSENT	2
	View	Screening	g - Continuum P	ortal		
	Discharge Patient	Assessme	ent - Continuum	Portal		
	Reverse Patient Discharge	Informed	Consent - SUD I	PROGRAM CONTRACT		
-		Treatmen	t Planning - SUD	TREATMENT PLAN		
		Treatmen	t - SUD PROGRE	SS NOTE		
		Treatmen	t - SUD TREATM	ENT CIOP PROGRESS NOT	ES	
		Treatmen	t - INDIVIDUAL	SIGNIFICANT EVENTS PRO	GRESS NOT	E
		Treatmen	t - Group Progre	ss Note		
		Discharge	e Planning - SUD	EARLY PROGRAM COMP	LETION/EXT	ENSION REQUEST
		Discharge	e - SUD DISCHAR	GE SUMMARY		o verster son de la construire d

Print – Select this option if you want to print a list of patients on the SUD Dashboard. You can filter your list and print.

Export – Select this option to export the list of patients on the SUD Dashboard to an Excel file. You can filter your list and export.

Access ASAM Continuum – This interface is not currently functional at this time.

Register Patient in Continuum – This interface is not currently functional at this time.

Complete – This option displays a list of forms that you can complete for the patient. If you have already completed a particular form for the patient, the system displays a checkmark in the appropriate field on the dashboard. Form options available are:

- Informed Consent SUD TREATMENT SERVICES CONSENT
- Screening Continuum Portal
- Assessment Continuum Portal
- Informed Consent SUD PROGRAM CONTRACT
- Treatment Planning SUD TREATMENT PLAN
- Treatment SUD PROGRESS NOTE
- Treatment SUD TREATMENT CIOP PROGRESS NOTES
- Treatment INDIVIDUAL SIGNIFICANT EVENTS PROGRESS NOTE
- Treatment Group Progress Note
- Discharge Planning SUD EARLY PROGRAM COMPLETION/EXTENSION REQUEST
- Discharge SUD DISCHARGE SUMMARY

View – Select this option to view a list of the forms/actions that have been completed for the patient. The system displays the information in the SUD Document Viewer window. You can double-click on any of the forms to review or print the completed form for the patient.

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Discharge Patient – You can discharge a patient from the SUD Dashboard by selecting this option. The patient will be removed from the Active list on the SUD Dashboard to the Discharged list. If you change the status to view all patients, the patient will display in the list with a checkmark in the **Discharged** field.

Reverse Patient Discharge – Select this option if you removed the patient in error, or you need to add the patient back to the Active list on the SUD Dashboard. The checkmark will be removed from the **Discharged** field.

Group Progress Notes

You can utilize the **Group Notes** option in*TechCare*[®] to document one general note about all patients who participate in a group session and efficiently apply that note to multiple patients. From the **Main Screen** select the **Group Management** menu option, then select **Group Notes**. You can also right-click on the SUD dashboard, select **Complet** hen select the **Treatment – Group Progress Note**option.

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Informed Conse	nt - SUD TREATMENT SERV	ICES CONSENT					Complete
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Assessment - Co	ontinuum Portal						Discharge Patient
Informed Conser	nt - SUD PROGRAM CONT	RACT					Reverse Patient Discharge
Treatment Plann	ing - SUD TREATMENT PLA	AN				-	
Treatment - SUD	PROGRESS NOTE						
Treatment - SUD	TREATMENT CIOP PROGR	ESS NOTES					
Treatment - INDI	VIDUAL SIGNIFICANT EVE	NTS PROGRESS NO	TE				
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Discharge Planni	ing - SUD EARLY PROGRAM	M COMPLETION/E)	TENSION R	QUEST	12. 1		
Discharge - SUD	DISCHARGE SUMMARY						

😕 GroupNoteSUD		97 <u>77</u>		×
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Attendance:	Group Name:			3
Note: :			,	5
	Add Documentation Add I	Note	Cancel	

The system displays the **GroupNoteSUD** screen. All patients on the SUD Dashboard are displayed in the **Attendance**pane. You can filter the group type by selecting the Level of Care option from the **GroupType** dropdown menu. There are many treatment options available in the dropdown. Select the group type for which you want to enter notes. The system displays patients that are in the group in the **Attendance**field. To enter a note for the patient, select the checkbox next to each patient's name, add the **Date of Group**, the **Practitioner** conducting the session, select the **Group Name**, and any enter informative notes about the session in the **Note** field.

Click **Add Note** to add the note to the patient charts. If a patient is absent from group and you do not want to attach the note to their chart, you can deselect the **Attendance** check box next to their name before you click the **Add Note** button.

You can click the **Add Documentation** button from the **GroupNoteSUD** screen to add various forms or other documentation for an individual patient. Options include:

- SUD Treatment Services Consent Form
- SUD Program Contract
- SUD Treatment Plan
- SUD Progress Note
- SUD Treatment CIOP Progress Notes
- SUD Individual and Significant Events Progress Note
- SUD Early Program Completion/Extension Request
- SUD Discharge Summary

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Detox Processes

Comprehensive Detoxification Screen

A Screening tool that acts to recommend possible detox processes including CIWA. This form is usually triggered from the Receiving Screening as a part of the intake process, if the patient reports use of alcohol, prescription drugs that may cause detox symptoms or illegal drugs. The form can also trigger from the form's menu.

Citation

The algorithm is derived from multiple correctional medical and mental health providers employed by NaphCare, Inc. Their resources include several publicly available tools and guidelines, but ultimately this algorithm is proprietary to NaphCare. This algorithm is for information purposes only and does not replace the judgement of a medical professional in the course of providing care.

General Form Logic

- 1. Actions in this form only prompt CIWA, COWS no medications
- 2. All questions disabled until Alcohol, Benzo, Opiate is selected (appropriate questions are then enabled)
- 3. Notify user if patient already on any detox
- 4. If CIWA or COWS prompted, add corresponding flag and add to corresponding dashboard

Alcohol Section – Business Logic

- a. If 1A and (2B or 2C) are selected: Prompt CIWA
- b. If 1B and 2A are selected: Prompt CIWA
- c. If 1B and (2B or 2C) are selected: Prompt
- d. If 2 or more responses to Question 3 and/or Question 4: Prompt
- e. If Yes to Question 5: Prompt

Opiate Business Logic

- a. If 1a is selected prompt COWS protocol
- b. If 2a is selected prompt COWS protocol
- c. If 2b and 3a are selected do NOT prompt COWS protocol
- d. If 2b and 3b or c are selected prompt COWS protocol

- e. Do not display Pregnancy question on
- f. If pregnancy flag already set select Yes on question 4
- g. If yes is checked on question 4 set pregnancy flag

Benzo Logic

- a. If 1b is selected = CIWA is prompted
- b. If 1a and 2a are selected CIWA is NOT prompted
- c. If 1a and any of 2b, c, d is selected = CIWA is prompted

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Drug Refill Queue

The **Drug Refill Queue** is accessible from the **Pharmacy** Tab on the main screen of *TechCare*[®].

🐲 TechCare: TEST, MALE 456789 (987654)

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WDF-UW-241-T Calcium Acetate (QID(FOUR TIME 4/11/2019 7/9/2019 Doctor, Jenn MD Warmon G GBDF-1-A-101-3 Abacevir Sulfate DAILY[ONCE DA 4/8/2019 7/6/2019 Provider, Placeh Nathern Ne	1			LCDR-5-A-3-1	Abacavir Sulfate	DAILY(ONCE DA	4/11/2019	7/9/2019	Provider. Placeh	Nathan Nev
GBDF-1-A-101-3 Abacevir Sulfate DAILY[ONCE DA 4/8/2019 7/6/2019 Provider, Placeh Nathen Ne				VDF-UW-2-41-T	Calcium Acetate (QID(FOUR TIME	4/11/2019	7/9/2019	Doctor, Jenn MD	Waymon Go
				GBDF-1-A-101-3	Abacavir Sulfate	DAILYONCE DA	4/8/2019	7/6/2019	Provider, Placeh	Nathan Nev

Users enter a value in **Due for Refill** to see medications that are authorized for refill, and have at least one refill remaining that is due within the specified number of days. The refill date will be calculated based on the order start date and the number of administered doses (example: a 15 day order with a start date of 1/1/19, a stop date of 1/30/19, one refill, 5 refusals, and 10 administrations will only appear in the refill queue on 1/16/19 if the value in the **Days** field is set to at least 5 – this is because there would be 5 doses left to administer on the 1/16/19 order). The number of refills remaining will be tracked in the *TechCare*[®] database, and will be used to determine when all authorized refills have been sent to the pharmacy.

🐮 Drug Refill		-		×
Look for drugs due for refill in the next 60 days	Check All		Sear	rch

Checking **Check All** checks the **Refill** checkbox on all medications in the queue, indicating that they should be submitted for refill when the **Refill** button that is located in the lower left-hand corner of the screen is clicked. Individual orders can be selected for refill by checking the corresponding box in the **Refill** column.

🚡 Drug Refill		<u> </u>		×
Look for drugs due for refill in the next 60 days	Check All		Sea	rch

The quantity remaining for administration on the most recent (i.e., current) refill is displayed in the **Quantity Remaining** column.

The date that the most recent refill was submitted to the pharmacy is displayed in the **Date of Previous Refill** column.

The number of refills remaining on each order is listed in the **# of Refills Remaining** column.

Checking the box/boxes in the **Refill** column and clicking the Refill button submits the selected order(s) for refill.

Quantity Remaining	Date of Previous Refill	# of Refills Remaining	Refill
60	06/06/2019 12:2	1	
30		2	
60		1	
60		2	
10		1	
30		2	
20	04/12/2019 09:4	1	
60	04/10/2019 01:5	1	

	Start	Stop	Provider	Ordered By	Category	Quantity Remaining	Date of Previous Refill	# of Refills Remaining	Refill
E)	4/19/2019	7/17/2019	Provider, Placeh	Nathan Newman	HIV	60	06/06/2019 12:2	1	
E)	4/19/2019	7/17/2019	Provider, Placeh	Nathan Newman	STOCK	30		2	
E)	4/17/2019	10/13/2019	Doctor, Jenn MD	Jenn Frederick IT	OTC, PSYCHOT	60		1	
-	4/17/2019	7/15/2019	Doctor, Jenn MD	Jenn Frederick IT	OTC, STOCK	60		2	
11	4/12/2019	6/30/2019	Doctor, Jenn MD	Jenn Frederick IT	OTC, STOCK	10		1	
٨	4/11/2019	7/9/2019	Provider, Placeh	Nathan Newman	HIV	30		2	
	4/11/2019	7/9/2019	Doctor, Jenn MD	Waymon Goosby	STOCK	20	04/12/2019 09:4	1	
۱	4/8/2019	7/6/2019	Provider, Placeh	Nathan Newman	HIV	60	04/10/2019 01:5	1	

The **Drug Refill** dashboard includes a contextual menu (right click) with standard options, including an option to trigger the refill.

man	HIV	30		2	
osby	STOCK	20	04/12/2019 09:4	1	
man	HIV	60	04/10/2019 01:5	1	

B. (7)	
Refill	
View	
View Chart	I
View Flags	I
View Allergies	1
View Drugs	1
View Progress Notes	I

The Drug Refill dashboard includes standard *TechCare*[®] dashboard printing functionality.

Print Selected	Print All
----------------	-----------

Drug Order Entry

A **Refill** button has also been added to the **Drug Order Screen**. The button is only active if there are refills remaining on the order. If no refills remain, the button is grayed out.

🐮 Drug Order: Ac	yclovir Ora				×
Drug Catego	ry				
All		V Generic Preferred V For	mulary Only		
Drug Name					
Acyclovir Or	al				~
QTY		Strength	Start Date	Days	
	2	400 MG Tablet	06/19/2019		28
Route		Sig	Refills	Dispense	
Oral	192	DIABETIC QID	3		56
Additional Int	formatio	n			
Doctor Provider, Pla Sig Times (a) 0300 (b) 1030	MAR MAR <u>Acyr</u> Take Prov 6/19	View View View View View View View View	s) Profile Only		
15002100					
Save		Discontinue Re-Order Refill	Cancel		

When a user clicks the **Refill** button, the following message is displayed:

Refill Curr	rent Drug Order	\times
1	Medication refill request will be submitted, do you want to continue?	
	Yes No	

If Yes is selected, then the refill order is generated and sent to the pharmacy. If No is selected, then the message box closes, the refill order is not generated, and nothing is communicated to the pharmacy.



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Floor Stock Order Queue

The Floor Stock Order tab is located in the Pharmacy Queue dashboard.

👔 Pharmacy Que	ue								<u></u> 1		×
Drug Profile Review	Drug Reconciliation	Alerts	TechCare Med Orders	CIPS Orders	Floor Stock Order						
Search:						Facility:	Central Jail	~		Show	

Selecting **Show** will update the top list to display Stock Medications filtered by **Facility**. The user can also use the **Search** bar to filter by Drug Name. Whether using Search, Facility, or Both, select "Show" to update results.

같 Phar	macy Queue								×
Drug Profi	le Review Drug Reconciliation Alerts TechCar	e Med Orders	CIPS Orders	Floor Stock Order					
Search:	Amoxicillin				Facility:	Central Jail	~	Show	
	Stock Medications	Order Quantity	Packag Type	ng Container Size					
•	Amoxicillin Oral Capsule 500 MG	60	Bottle	60					
	Amoxicillin-Pot Clavulanate Oral Tablet 875-125 MG	4	card	3.2					

The **Facility** filter allows selection of each facility.

Note – Orders will be placed by facility.



All medications that are in the **Stock** drug category are displayed in this panel. The information displayed in this mockup will be displayed for all stock medications. The **Order Quantity**, **Packaging Type** and **Container Size** columns will display the corresponding values from the most recent stock order for each medication.

🐮 Pha	rmacy Queue							×
Drug Pro	file Review Drug Reconciliation Alerts TechCare Med Orders CI	PS Orders	Floor Stock Order					
Search	:			Facility:	Central Jail	~	Show	
	Stock Medications	Order Quantity	Packaging v Type	Container Size				^
•	Abilify Maintena Intramuscular Suspension Reconstituted ER 400 MG	30	Card	30				
	Acetaminophen Oral Tablet 500 MG	2	card	1				
	Acyclovir Oral Tablet 400 MG	5	can	med large				
	Acyclovir Oral Tablet 800 MG	30	Card	30				
	Adacel Intramuscular Suspension 5-2-15.5 LF-MCG/0.5	5	big	1.2	Drint			
	Albuterol Sulfate Inhalation Nebulization Solution (5 MG/ML) 0.5%	22	pink	2.11111	L Court			
	Allergy Relief Oral Tablet 10 MG	1000	Card	30	Export			
	Amoxicillin Oral Capsule 500 MG	60	Bottle	60	Add To Order			
	Amoxicillin-Pot Clavulanate Oral Tablet 875-125 MG	4	card	3.2				
	Anti-Diamheal Oral Tablet 2 MG	200	letter	17				
	Anu-Med Rectal Suppository 88.7-0.25 %	5	red	xtra small				
	Artificial Tears Onbthalmic Solution 1.4 %	55	small tube	05 ounce				Y

By right-clicking on a medication in the top panel, users can open a contextual menu with the following options: **Print**, **Export**, and **Add to Order**. Selecting Add to Order will copy the item to the bottom panel, which acts as a shopping cart.

Stock Medications	Order Quantity	Packaging Type	Container Size			
Abilify Maintena Intramuscular Suspension Reconstituted ER 400 MG	30	Card	30			No. of Concession, Name of Con
Acetaminophen Oral Tablet 500 MG	2	card	1			
Acyclovir Oral Tablet 400 MG	5	can	med large			
Acyclovir Oral Tablet 800 MG	30	Card	30			
Adacel Intramuscular Suspension 5-2-15.5 LF-MCG/0.5	5	big	1.2			
Albuterol Sulfate Inhalation Nebulization Solution (5 MG/ML) 0.5%	22	pink	2.11111			
Allergy Relief Oral Tablet 10 MG	1000	Card	30			
Amoxicillin Oral Capsule 500 MG	60	Bottle	60			
Amoxicillin-Pot Clavulanate Oral Tablet 875-125 MG	4	card	3.2		e	Print
Anti-Diamheal Oral Tablet 2 MG	200	letter	17		*	Export
Anu-Med Rectal Suppository 88.7-0.25 %	5	red	xtra small		0	Add To Order
Artificial Tears Onhthalmic Solution 1.4 %	55	small tube	05 ounce	3	•	Add to order
Stock Medications	Order Quantity	Packaging Type	Container Size	Facility		/
Abilify Maintena Intramuscular Suspension Reconstituted ER 400 MG	30	Card	30	Central Jail		

Users can modify the quantity for each medication in the shopping cart by double-clicking on the medication's **Order Quantity** field and updating it before placing the order.

The **Packaging Type** field will contain the corresponding value from the most recent stock order for each medication. Users can enter the desired packaging type in this field by doubleclicking on it. This field will be used to specify card, small bottle, etc.

The **Container Size** field will contain the corresponding value from the most recent stock order for each medication. Users can enter the desired container type in this field by doubleclicking on it. This field will be used to specify the container size for creams, etc. (ex. 2.5 oz. tube).

Stock Medications	Order Quantity	Packaging Type	Container Size	Facility
Abilify Maintena Intramuscular Suspension Reconstituted ER 400 MG	30	Card	30	Central Jail

By right-clicking on a medication in the shopping cart, users can open a contextual menu with the following options. **Print**, **Export**, and **Remove from Order**. Selecting Remove from

Order will remove the order from the shopping cart. This indicates that a card is in the preferred packaging.

	Stock Medications	Order Quantity	Packaging Type	Contai Size	ner	Facility
•	Abiify Maintena Inframuscular Suspension Reconstituted ER 400 MG	30	Card	30		Central Jai
				0 4	Print Export	
				0	Remov	e From Orde

The **Generate** button will submit an order for all of the medications in the cart, display a confirmation message, and clear the cart's contents.

Stock Medications
Ablify Maintena Intr



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Medication Check-In Queue

From the Pharmacy menu, click Medication Delivery Check-In.

Admin	Reports	Pharmacy	Appointment Viewer	Chronic Care Management	Dashboard Book	ing Process Forms	Group Managem			
Search For Patient		Drug Category Administration Drug Information		۲ ۲	ind <u>Advanced</u>					
Patien	t: PATIE	Pharm	acy Administration	#: 025107618	305067f29d89d3	ELang: 01d6 (123	4)			
DO	B: 4/8/19	Medic	ation Delivery Check-In	ex: Female		Race:				
Housin	g: ACCE-	Advan Advan	ced Drug Search ced Treatment Search	SSN: **HIDDEN**						
Statu	atus: ACTIV Drug Reconciliation Form		ate: 4/8/2015 3:5	ate: 4/8/2015 3:50:25 PM Release: 3/9/2022 4:44:49 PM						
Int	formed Co	Drug R	le-Order	N	IH Screening	TB Skin Te	est			
F	Progress N	Med C Print C	ount Orders		Print Label	EMAR				
0	ff-Site / Co	EMAR			Guidelines	Problem L	ist			
History:		Lab Or	der		Category	Filter Change Loo	Medical:			

Check in medication

- Queue will allow barcode scanning and
- Right-Click and Check-In

Searc	h:		A	pply	Active Patie	ints Only				
	Patient ID	Booking #	Patient Name	Sex	Housing	Drug Name	Drug Strength	Order Date	Directions	Doctor
(M	SDCJ	Brimonidine Tartr	0.2%	1/12/2022 10:28	inetil 1 drop to th	Admin, SI
				м	GBDF-4-B-120-B	Aptivus Oral	100 MG/ML	1/12/2022 10:07	Take 100 mg/ml	Bobo, Jer
	1			м	SDCJ-4-E-7-B	Acyclovir Oral	200 MG	1/12/2022 10:02	Take 200 mg by	Admin, SI
	1			М	GBDF-2-A-201-11T	Acyclovir Oral	200 MG	1/12/2022 9.57	Take 200 mg by	Dela Cruz
				м	FAC8-1-C-142-M	Acyclovir Oral	200 MG	1/12/2022 9:56	Take 200 mg by	Admin, S
				м	EMRF-B-1-1-22	Abacavir Sulfate	300 MG	1/12/2022 9:31	Take 300 mg by	Bobo, Jer
				м	SDCJ-4-E-7-B	Abacavir Sulfate	300 MG	1/11/2022 4:19	Take 300 mg by	Brockett,
				м	SBDF-3-B-20-M	Abacavir Sulfate	300 MG	1/11/2022 4:15	Take 300 mg by	Bobo, Je
				м	GBDF-2-B-104-34B	Abacavir Sulfate	300 MG	1/11/2022 4 10	Take 300 mg by	Bobo, Je
				М	SDCJ-8-C-20-M	Prenatal Plus Oral	27-1 MG	1/11/2022 2:58	Take 27-1 mg by	Beben, T
				м	SDCJ-8-C-20-M	NovoLIN 70/30	(70-30) 100 UNIT	1/11/2022 2.57	Inject 1 unit (s) be	Brockett.

- Both original and re-fill orders will require/allow check-in
- Medications cannot be administered until they are checked in
- Note: Non-formulary medications should not be active in the eMAR until they are checked in **and** the non-formulary request is approved

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Vaccine/TB Lot Number Management

Search for your patient.

From the Patient Dashboard, click **TB Skin Test**.

Patient: TEST, F	OUR	#: 303288661523f6d0f14fee4Lang: 68 (KLJDOD Additional Info.					
DOB: 1/10/1992 (Age=30)		Sex: Fe	emale	Race:	PICT	URE ATLABLE	
Housing: Status: ACTIVE		Booking Date: 1/	"HIDDEN"" 10/2022 10:28:	AM			
Informed Consent	Receiving Screening	MH Screening	TB Skin Test	Physical Assessment	Drug Order		Log Out
Progress Notes	Sick Calls	Print Label	EMAR	MH Evaluation	Treatment		Print All
Off-Site / Consult	Nursing Protocols	Guidelines	Problem List	Psychiatric Evaluation	Release Summary	Attach Document	Records

Note-The TB Skin Test window will populate. This window will show any historical TB Skin Tests data.

Click New TB Skin Test.

Patient: TEST, FOUR		#: 3032	88661523f6d	Of14fee4Lang	g: 68 (KLJDO	D Additional Info.		
DOB: 1/10/1992 (Age	=30)	Sex: Female	e	Race	e:		PICTU	RE
Housing:		SSN: **HID	DEN**				NOT AVA	LABLE
Status: ACTIVE	Booking	Date: 1/10/2	2022 10:28:23 4	AM				
New TB Skin Test								Print All
Date (Given Result Type Name	Read Size	Read Date	TypeName	Read By	Given Notes	Location Given	Given

Enter details for TB Screen. Be sure to fill in all required fields (denoted by red circle with white exclamation mark).

Read Given							
Lot Number		•	Expiration Date				0
Location Given						~	0
Туре						~	1
Date Given	4/15/2022						1
Note						~	1
Read Results							
TB Read Result						\sim	
Read Date]
Size (MM)]
Read Note						\sim	Ĺ.
							1
				-	-		
Print				0	к	Cano	el
1.000							

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